

Privacy Policy

The Sheetstand attaches great importance to the protection of your personal data. This policy describes in clear terms how we deal with personal data. We do everything we can to ensure your privacy and we therefore handle personal data with care.

What personal data does The Sheetstand process?

In order to carry out the agreement that you enter into with us, we require the following personal data from you:

Name and address details.

Your (company) name is stored because we prefer not to address you by your client number. Address and location we need for sending invoices, to contact you or to visit you!

Email address

We store your email address so that it is possible to send you messages related to the service or product you purchase from us. We may also use your e-mail address to send you newsletters. Of course you have the option to unsubscribe.

Telephone number

We use your telephone number to contact you regarding the service or product you purchase from us.

Other data we process

We also collect personal data that is not intended for the performance of a contract. We do this based on a legitimate interest or with your consent. This includes the following data:

Work-related personal data.

If you apply for a job with us, we naturally want to know what you have to offer. We delete your submitted data, such as resume, cover letter, portfolio or application assignment, in case you are not hired within four weeks. If we want to contact you at a later time, we will first ask your permission to keep your data longer.

Cookies

We place the following cookies:

- A session cookie, which allows us to track and ensure that completed forms actually arrive;
- A cookie that allows us to see if your browser supports the use of JavaScript;
- Google Analytics cookie. This does not collect any personal information about you, but allows us to track website usage so that we can improve our website.

What do we process your personal data for?

We process your personal data, of course, for a reason. We need them for:

- Contacting you in relation to the agreement we have entered into, for example sending emails;
- Handling responses to our job postings;
- Gaining insight into the use of our website so that we can improve it where necessary to provide a better experience.

We will not use your personal data for any purposes other than those discussed above unless you have given your prior consent or we are required to do so by law.

Your Rights

Pursuant to applicable Dutch and European legislation, as a data subject you have certain rights with respect to personal data processed by us or on

our behalf. We explain below which rights these are and how you can invoke these rights.

Initially, to prevent misuse, we will send copies and transcripts of your data only to your e-mail address already known to us. In case you wish to receive the data at a different e-mail address or for example by post, we will ask you for identification. We keep records of processed requests, in the case of a forgetting request we administer anonymized data. You will receive all transcripts and copies of data in the machine-readable data format we use within our systems.

You have the right at any time to lodge a complaint with the Personal Data Authority if you suspect that we are using your personal data incorrectly.

Right of inspection

You always have the right to inspect the data that we (have processed) and that relate to your person or can be traced back to you. You can make a request to this effect to our contact person for privacy matters. You will then receive a response to your request within 30 days . If your request is granted, we will send you a copy of all data together with an overview of the processors holding this data, stating the category under which we have stored this data, at the e-mail address known to us.

Right of rectification

You always have the right to have the data we process (or have processed) that relates to your person or can be traced back to you rectified. You can make a request to this effect to our contact person for privacy matters. You will receive a response to your request within 30 days. If your request is granted, we will send you a confirmation at the e-mail address known to us that the data has been adjusted.

Right to restriction of processing

You always have the right to limit the data we process (or have processed) that relates to your person or can be traced back to you. You can make a request to this effect to our contact person for privacy matters. You will then receive a response to your request within 30 days. If your request is granted, we will send you a confirmation at the e-mail address known to us that the data will no longer be processed until you lift the restriction.

Right to transferability

You always have the right to have the data we process (or have processed) that relates to your person or can be traced back to you, carried out by another party. You can make a request to this effect to our contact person for privacy matters. You will then receive a response to your request within 30 days. If your request is granted, we will send you, at the e-mail address known to us, copies or transcripts of all data about you that we have processed or have processed on our behalf by other processors or third parties. In all likelihood, we will no longer be able to continue providing services in such a case, as the secure interconnection of data files can no longer be guaranteed.

Right of objection and other rights

You have the right, in appropriate cases, to object to the processing of your personal data by or on behalf of The Sheetstand. If you object, we will immediately cease processing your personal data pending the resolution of your objection. If your objection is well-founded, we will make copies and/or copies of data that we process (or have processed) available to you and then cease processing permanently.

You also have the right not to be subjected to automated individual decision-making or profiling. We do not process your data in such a way that this right applies. If you believe that it does, please contact our privacy contact.

Contact details

Should you have any questions or comments after reading this privacy policy, please contact us using the contact details below:

Company name: The Sheetstand B.V.

Address: Groot Overeem 25

Postal code & location: 3927 GH Renswoude

E-mail address: info@thesheetstand.com

Chamber of Commerce number: 92328466